

# Application for COMMUNITY SOLAR



## PROGRAM APPLICATION

Enrolling in a community solar garden is a simple way to lower your electricity bill while also supporting clean, renewable energy in Colorado. Energy Outreach Colorado partners with several solar developers to bring this opportunity to Xcel electric customers that are at or below 80% of the Area Median Income, or enrolled in another EOC program.

Households subscribed to the community solar garden will pay less for the energy they use each month. There is no cost to enroll, and no equipment needed on your home.

If you are interested in the Solar\*Rewards Community Solar Program, please return a completed application, including the required income verification documentation, to Energy Outreach Colorado via the email, fax, or mailing address on the following page.

Alternatively, if you are in need of utility bill payment assistance or are interested in LEAP, please call 1-866-HEAT-HELP for more information.

### APPLICANT INFORMATION

Full Name \_\_\_\_\_ Email Address \_\_\_\_\_

Primary Phone # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Physical Address \_\_\_\_\_ County \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Physical Address and Mailing Address the same?

Mailing Address \_\_\_\_\_ County \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Is anyone in your household:

A child?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
A senior?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
A veteran?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Disabled?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Race:  American Indian/Alaska Native  Asian  Black/African American  White/Caucasian  
 Hispanic/Latino  Native Hawaiian/Pacific Islander  Other \_\_\_\_\_

Housing Status:  Own  Rent

### XCEL ACCOUNT INFORMATION

OFFICE USE ONLY: Premise #:

You can find this information on your utility bill. This information **MUST** be provided and accurate in order to process the application and receive services.

Xcel Electric Account # \_\_\_\_\_ Utility Account Holder's Full Name \_\_\_\_\_

Does your household receive exemptions or credits through any of the following Xcel Energy programs?

*Your participation in these programs will not affect your eligibility for community solar*

- Life Support
- Medical Exemption Program
- Electric or Gas Affordability Program
- None of the above
- Prefer not to answer

## HOUSEHOLD INCOME

OFFICE USE ONLY

Pre-Approved:  Yes  No

Household Income: \_\_\_\_\_ Referral Program: \_\_\_\_\_

**Household Assistance and Income Verification Documentation not required if income is pre-approved through a referral program.**

Annual **Household** Income Pre-Tax (entire household income must be represented): \$ \_\_\_\_\_

Total number of people in household: \_\_\_\_\_

### Household Assistance

Does your household receive any of the benefits listed below?

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Aid to the Blind (AB)                            | <input type="checkbox"/> Women, Infants, and Children (WIC)     | <input type="checkbox"/> Low Income Energy Assistance (LEAP)** |
| <input type="checkbox"/> Aid to the Needy Disabled (AND)                  | <input type="checkbox"/> Temporary Aid to Needy Families (TANF) | <input type="checkbox"/> Housing Choice Voucher (Section 8)    |
| <input type="checkbox"/> Supplemental Nutrition Assistance Program (SNAP) | <input type="checkbox"/> Old Age Pension (OAP)                  | <input type="checkbox"/> Medicaid                              |

### Required Income Verification Documentation

Applicant **MUST** submit one of the paperwork options below with the completed application.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Proof of benefit from above list      | <input type="checkbox"/> Most recent income (3 most recent paystubs) | <input type="checkbox"/> Social Security Income (SSI)             |
| <input type="checkbox"/> Most recent Tax Return-IRS Form 1040* | <input type="checkbox"/> Retirement Benefits Letter                  | <input type="checkbox"/> Social Security Disability Income (SSDI) |
| <input type="checkbox"/> Wages or Tax Statement W-2*           | <input type="checkbox"/> Letter from Employer                        | <input type="checkbox"/> Supplemental Security Income (SSI)       |

\* Please remove Social Security Number from documents

\*\* If you are currently receiving LEAP benefits, or enrolled in the most recent program year, no Income Verification Documentation is needed.

## APPLICANT AUTHORIZATION

I certify that the information given on this application and in any other supporting documentation is accurate and true. I release my utility provider and Energy Outreach Colorado of any and all liability for supplying or requesting such information. I release EOC to provide information for additional services.

X

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

## APPLICATION SUBMITTAL

Applicants may submit their completed and signed applications to EOC.



**Mail**  
Energy Outreach Colorado  
Attn: Xcel Community Solar Program  
303 E. 17th Ave, Suite 405  
Denver, CO 80203

**Fax**  
**(303) 547-1888**

**Questions**  
**(303) 226-7060**

**Email**  
solar@energyoutreach.org

## PROGRAM REQUIREMENTS

**1.** ENERGY OUTREACH COLORADO'S ACCEPTANCE OF A SUBMITTED APPLICATION DOES NOT GUARANTEE THAT THE CUSTOMER OR MEMBER'S HOME WILL RECEIVE ENROLLMENT IN A COMMUNITY SOLAR GARDEN. **2.** ENERGY OUTREACH COLORADO DOES NOT GUARANTEE THAT A SPECIFIC LEVEL OF COST SAVINGS WILL RESULT FROM ENROLLMENT IN THE PROGRAM. **3.** SAVINGS WILL APPEAR IN THE FORM OF A SOLAR\*REWARDS COMMUNITY SOLAR CREDIT ON THE CUSTOMER'S XCEL ENERGY BILL, AND THE RATE OF THE CREDIT IS SUBJECT TO CHANGE ANNUALLY PER A TARIFF FILED BY XCEL ENERGY. **4.** ENERGY OUTREACH COLORADO RESERVES THE RIGHT TO MODIFY A CUSTOMER'S ALLOCATION IN THE COMMUNITY SOLAR GARDEN, DEPENDING ON THE CUSTOMER'S ANNUAL ELECTRIC USAGE. **5.** CUSTOMERS WHO FALL BEHIND ON THEIR BILL ARE ENCOURAGED TO APPLY FOR ENERGY ASSISTANCE AND TO CALL XCEL ENERGY TO START AN AFFORDABLE PAYMENT PLAN. CUSTOMERS WHO DO NOT SEEK ASSISTANCE IN AN ATTEMPT TO PAY ARREARS MAY BE REMOVED FROM THE SOLAR GARDEN AND/OR DISCONNECTED FROM THE UTILITY. **6.** SUBSCRIBERS WHO MOVE MUST CONTACT EOC IN ORDER TO BE RE-ENROLLED IN THE PROGRAM. RE-ENROLLMENT REQUIRES AN ACTIVE ACCOUNT WITHIN XCEL ENERGY SERVICE TERRITORY.



## Consent to Disclose Utility Customer Data

All requested information must be provided for the consent to be valid. This form may be available in other languages. To obtain a copy in another language, please contact [inquire@xcelenergy.com](mailto:inquire@xcelenergy.com). Para obtener una copia de este formulario en español, por favor contacte a su proveedor de servicios públicos

Utility name and contact **Xcel Energy Correspondence Department**

Physical and mailing address **P.O. Box 8, Eau Claire, WI, 54702**

Phone **800.895.4999** Email **datarequest@xcelenergy.com** Fax **866.208.8732**

For additional information, including the utility's privacy policy, visit [xcelenergy.com](http://xcelenergy.com).

### To be completed by the data recipient

By signing this form, you allow your utility to give the following information to:

Organization/trade name \_\_\_\_\_

Contact name (if available) \_\_\_\_\_

Physical and mailing address 303 E. 17th Avenue, Suite 405, Denver, CO 80203

Phone \_\_\_\_\_ Email \_\_\_\_\_ Fax \_\_\_\_\_

This organization will receive the following customer data:

Information from your meter collected by your utility services provider from the following services (check all services that apply):

electric      steam      natural gas

Information regarding your participation in renewable energy, demand-side management, load management, energy efficiency or other utility programs

Other (specify) \_\_\_\_\_

This information will be used to:

Provide you with products or services you requested

Offer you products or services that may be of interest to you

Determine your eligibility for an energy program

Analyze your energy usage

Other (specify) \_\_\_\_\_

### Data collection period

The relevant timeframe associated with the requested data is as follows:

for the period beginning 1/1/2021 and ending \_\_\_\_\_

**You may terminate this consent at any time by sending a written request with your name and service address to your utility.**

**To be completed by the customer**

\*\*\*Customer data can provide insight into activities within the premises receiving utility service. Your utility may not disclose your customer data except (1) if you authorize the disclosure, (2) to contracted agents that perform services on behalf of the utility, or (3) as otherwise permitted or required by laws or regulations.\*\*\*

\*\*\*You are not required to authorize the disclosure of your customer data. Not authorizing disclosure will not affect your utility services.\*\*\*

\*\*\*You may access your standard customer data from your utility without any additional charge.\*\*\*

\*\*\*Your utility will have no control over the data disclosed pursuant to this consent, and will not be responsible for monitoring or taking any steps to ensure that the data recipient maintains the confidentiality of the data or uses the data as authorized by you. Please be advised that you may not be able to control the use or misuse of your data once it has been released.\*\*\*

\*\*\*In addition to the customer data described above, the data recipient may also receive the following from your utility: your name; account number; service number; meter number; utility type; service address; premise number; premise description; meter read date(s); number of days in the billing period; utility invoice date; base rate bill amount; other charges including base rate and non-base rate adjustments; taxes; and invoice total amount. Your utility will not provide any other information, including personally identifiable information, such as your Social Security Number or any financial account number, to the data recipient through this consent form.\*\*\*

**PLEASE READ THE CUSTOMER DISCLOSURES ABOVE**

By signing this form you acknowledge and agree that you are the customer of record for this account and that you authorize your utility service provider to disclose your customer data as specified in this form.

Customer account number \_\_\_\_\_

Service address \_\_\_\_\_

Printed name \_\_\_\_\_

Signature of customer of record \_\_\_\_\_ Date signed \_\_\_\_\_



# SRC SUBSCRIBER AGENCY AGREEMENT FOR XCEL ENERGY SOLAR\*REWARDS COMMUNITY SERVICE (COLORADO)

SRC Subscriber Name: \_\_\_\_\_

SRC Subscriber Retail Customer Account No.: \_\_\_\_\_

SRC Subscriber Service Address: \_\_\_\_\_

SRC Subscriber E-mail Address: \_\_\_\_\_

SRC Subscriber Mailing Address: \_\_\_\_\_

SRC Subscriber Telephone No: (Primary) (Alt.) \_\_\_\_\_

SRC Producer (Subscriber Organization) Name: \_\_\_\_\_

Solar Garden ID No: see attached

Name and Location of Solar Garden: see attached

SRC Subscriber's Initial Subscription Share (in kilowatts, or "kW"):  
see attached kW

The undersigned SRC Subscriber hereby authorizes see attached ("SRC Producer"), and SRC Producer hereby accepts the responsibility, to act as SRC Subscriber's agent for purposes of selling to Public Service Company of Colorado ("Public Service") all of SRC Subscriber's beneficial interest in and to the Photovoltaic Energy and associated Renewable Energy Credits generated by, and delivered to Public Service from, the Photovoltaic Energy System ("PV System") identified above, including full authority for SRC Producer to enter into a long-term contract on behalf of SRC Subscriber for such sale and to administer such contract, all pursuant to Public Service's Solar\*Rewards Community Program and Rate Schedule SRC of Public Service's electric tariff on file with the Colorado Public Utilities Commission ("Commission") and in effect from time to time.

1. Duties of SRC Producer Generally. SRC Producer shall be responsible for issuing and managing the subscriptions of all SRC subscribers in the PV System and for selling to Public Service the subscribed and unsubscribed portions of the Photovoltaic Energy and associated Renewable Energy Credits generated by the PV System and delivered to Public Service at the production meter located at the PV System site. In performing such functions, SRC Producer shall be solely responsible for communicating directly to Public Service SRC Subscriber's information concerning its subscription in the PV System, including its beneficial interest in the Photovoltaic Energy and associated Renewable Energy Credits generated and produced by the PV System. SRC Subscriber acknowledges and agrees that Public Service shall exclusively rely on such information as regularly and timely communicated from the SRC Producer for the purpose of calculating the SRC Credit that will be applied by Public Service and reflected on SRC Subscriber's subsequent electric service bills as compensation for Public Service's receipt of SRC Subscriber's share of the Photovoltaic Energy and associated Renewable Energy Credits generated and produced by the PV System, in accordance with Rate Schedule SRC of Public Service's Colorado Public Utilities Commission electric tariff.

2. Adjustments of Prior Period SRC Bill Credits. To the extent the subscription information communicated by SRC Producer to Public Service and used by Public Service for purposes of calculating the SRC Credit applied on SRC Subscriber's electric service bill was incorrect, SRC Producer shall be responsible for processing all corrections or other adjustments of SRC Credits previously applied by Public Service to SRC Subscriber's electric service bills and to collect any overpayments and remit any underpayments for all such SRC Credits, as necessary, among SRC Subscriber and other SRC subscribers owning subscriptions in the PV System. SRC Subscriber acknowledges and agrees that any such corrections in amounts previously applied by Public Service as an SRC Credit on any of SRC Subscriber's electric service bills for prior periods shall be administered exclusively by SRC Producer, and that Public Service shall not be required to increase or reduce any SRC Credit previously applied to SRC Subscriber's electric service bill in any prior period to the extent such corrections are the result of incorrect subscription information for the PV System communicated to Public Service by SRC Producer. In connection with SRC Producer's execution of its responsibilities to process any such adjustments to SRC Credits previously applied by Public Service with respect to the PV System, SRC Subscriber hereby authorizes Public Service to disclose and release to SRC Producer any and all information reflected on SRC Subscriber's bills for retail electric service for all relevant periods, as may be necessary for SRC Producer to fully and properly administer such prior period adjustments among all SRC subscribers in the PV System.

3. Limitation of Agency. This Agency Agreement shall only serve to authorize SRC Producer to act as SRC Subscriber's agent with respect to SRC Subscriber's beneficial interest in and to the Photovoltaic Energy and associated Renewable Energy Credits generated by the PV System and delivered to Public Service to the extent that SRC Subscriber's subscription continues from time-to-time to qualify as a valid subscription in the PV System in accordance with Section 40-20-127, C.R.S., the effective rules and regulations promulgated thereunder by the Colorado Public Utilities Commission, and Rate Schedule SRC of Public Service's Colorado Public Utilities Commission electric tariff.

4. Term of Agency and Termination.

(a) This Agency Agreement shall become effective upon its execution by both SRC Subscriber and SRC Producer and shall continue in effect for so long as a valid and existing contract between Public Service and SRC Producer for the purchase and sale of such Photovoltaic Energy and associated Renewable Energy Credits shall continue in effect.

(b) This Agency Agreement may be terminated by either SRC Producer or SRC Subscriber upon Public Service's receipt of notice that SRC Subscriber's subscription in the PV System has been terminated or transferred in its entirety, or that SRC Subscriber no longer holds an interest in the beneficial use of the Photovoltaic Energy and associated Renewable Energy Credits generated by the PV System.

(c) This Agency Agreement shall automatically terminate upon: (i) the effective date of the termination of the contract between SRC Producer and Public Service for the purchase and sale of Photovoltaic Energy and associated Renewable Energy Credits generated by the PV System; or (ii) in the event of an effective assignment by SRC Producer of such contract, where Public Service has consented to such assignment in writing, the effective date of a replacement agency agreement between SRC Subscriber and the new owner or subscriber organization of the PV System that has taken assignment of such contract from SRC Producer.

5. Representation and Acknowledgement. By executing this SRC Subscriber Agency Agreement, SRC Subscriber represents and warrants that the information stated herein is true and correct to the best of SRC Subscriber's knowledge and belief and that SRC Subscriber has signed up for the stated subscription share size in the PV System through SRC Producer.

6. Consent to Disclose Account Information. SRC Subscriber shall provide to Public Service a completed and signed "Consent to Disclose Utility Customer Data" form granting consent for Public Service to share information regarding SRC Subscriber's past and present electric usage at the Service Address(es) identified above in order for SRC Producer independently to verify the extent of SRC Subscriber's eligibility to hold a subscription in the PV System pursuant to Section 40-20-127, C.R.S., the effective rules and regulations promulgated thereunder by the Colorado Public Utilities Commission, and Rate Schedule SRC of Public Service's Colorado Public Utilities Commission electric tariff. The Consent to Disclose Utility Customer Data form shall be that form posted from time to time on the

Xcel Energy website or the website of the Colorado Public Utilities Commission. IN WITNESS WHEREOF, this Agency Agreement was duly executed by the undersigned authorized representatives of SRC Subscriber and SRC Producer.

SRC SUBSCRIBER \_\_\_\_\_ SRC PRODUCER \_\_\_\_\_

By: \_\_\_\_\_ By: \_\_\_\_\_

Title: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_